

# WYSOX TOWNSHIP MUNICIPAL AUTHORITY

May 17, 2024

**PRESENT:** William Them – Secretary/Treasurer, Robert Williams-Chairman, James Isaac, Thomas Henson-Vice Chairman, Tina Pickett

**ABSENT:**

**OTHERS:** Chris Jones – Solicitor

**VISITORS:** None

**Visitor:**

**Minutes:**

The minutes from the meeting held on April 19, 2024 were approved as written, on a motion made by Mr. Isaac, and seconded by Mr. Henson, approved.

**Bills:**

Ms. Maynard stated that the bill for Bishop Brothers is for Ms. Russell; apparently, we had a defective meter; Mr. Aikey stated we should be responsible to pay the invoice; we have switched our procedure in the future to verify it is not our equipment. Mr. Isaac questioned the invoice for Selective Insurance; Ms. Maynard stated that the policy did increase by approximately \$1,000.00 from last year the only difference is that Selective did change our payment schedule; instead of the 9 pay they want the premium paid in 4 installments, payments in June 1, August 1, October 1 and last payment due by December 1. Mr. Sumner stated he would gladly come to a meeting to discuss our policy. The Board requested a copy of the policy be emailed, and requested Ms. Maynard contact Mr. Sumner to come to next month's meeting. Mr. Henson made a motion to approve the following bills for May, Mr. Isaac seconded, approved.

<b>Wysox Sewer Operating List of Bills:</b>	<b>May 2024</b>	<b>Amount:</b>
TMA	Wilmington Trust – 6/01/2024	\$ 3,061.25
TMA	Administrative cost- 5/24	\$ 2,103.67
TMA	Sewer Flows (Apr)	\$ 28,586.70
TMA	Contracted Services	\$ 5,208.48
TMA	Penelec PS 2,3,4,5,6,7,8,9	\$ 1,706.55
TMA	M & T monthly pymnt	\$ 4,988.45
GDDJ	Inv 4858 – Legal Svcs 01/09-04/19/24	\$ 570.00
Gannon Insurance	Comm Policy Pkg	\$ 2,866.50
TMA	Frontier - telephone	\$ 54.26
TMA	USA Blue Float switches/ check valves	\$ 1,049.06
Penelec	PS 1	\$ 538.04
Eric Aepli	Refund	\$ 59.24
Frontier	Phone Svc	\$ 53.32
<b>TOTAL:</b>		<b>\$ 50,845.52</b>

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Wysox Project Acct List of Bills:	May 2024	Amount:
Stiffler McGraw	Inv 3 – Flow metering review	\$ 1,640.00
Envirep	Omni Site Install PS 6	\$ 3,220.00
<b>TOTAL:</b>		<b>\$ 4860.00</b>

Wysox Water Operating List of Bills:	May 2024	Amount:
TMA	Water (Apr)	\$ 7,870.22
TMA	Contracted Services	\$ 2,551.52
BNYMellon NY	May 2024	\$ 12,572.92
TMA	Penelec Lake Rd. Vault, PS	\$ 1,168.10
GDDJ	Inv 4858 – Legal Svcs 01/09-04/19/24	\$ 570.00
TMA	AT & T Scada	\$ 186.78
Gannon Insurance	Commercial Pkg Policy	\$ 420.50
Pace Analytical	Lab Analysis	\$ 89.00
Commonwealth of PA	DEP Chap 109 Annual Fee	\$ 2000.00
Bishop Brothers Construction	Inv 57731 – 25 Lundy Ave	\$ 942.50
Penelec	Lake Rd Tank, PS 1	\$ 844.80
<b>TOTALS:</b>		<b>\$ 29,216.34</b>

**Engineer:**

Mr. Williams stated he hasn't completely read Mr. Casanave's letter he sent the Board. The Board agreed to table the discussion until Mr. Casanave is at the meeting.

**Attorney:**

Mr. Jones stated that Mr. Harkness property had a notice of foreclosure in the paper, the lien has been filed. Mr. Jones stated that what is in the paper is only notification for the estate, once it goes to Sheriff Sale, we will update the lien amount with what is currently due.

Mr. Jones stated that he spoke with Mr. Hottenstein and he was forwarding information on the Bond Redemption; Mr. Hottenstein did state that any excess funds are placed in a high interest-bearing account.

**Treasurers Report:**

Mr. Them stated he also talked to Mr. Hottenstein, Mr. Them stated last year's revenues we would owe them approximately \$250,000.00. Mr. Them stated if Mr. Jones talks to M & T, since we are receiving 5% from FCCB do we have to send them the monies; Mr. Jones stated that they are the fiduciary of the Bond so they want the monies to show the bond holders we have the funds to pay our debt.

Mr. Them stated we are showing a \$15,000.00 loss in water our revenue is down and we budgeted for a \$28,000.00 gain for the year. The sewer revenue is looking good but our sewage cost is up

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due to infiltration; overall we have a loss of \$21,000.00; we budgeted a \$28,000.00 loss for the year so we are behind in that aspect as well. The inspection cost has impacted our budget.

**Superintendent:**

Not in attendance.

**Pine Tree Lane**

Ms. Maynard stated she had to send Mr. Maynard for a grinder call when she pulled up parcel map viewer to show him where the residence was, she seen that we only have 2 customers on the sewer on that street; Ms. Maynard stated Mr. Miller our sewer foreman stated that was a private line that others properties were requested to tie in if they wanted; Ms. Maynard questioned if we ever took over the line.

Mr. Henson stated that he had as-builts of our sewer lines that he gave to Mr. Johnson to make copies but he never received them back.

Mr. Jones stated he will do research to see if we own that sewer line. If we own the line then the customers should connect.

Mr. Williams stated he does not remember adopting this sewer line and apparently since water was to follow sewer, we must not have known of this sewer line.

**Pool fill Credits:**

Ms. Maynard stated a customer asked if we offer pool fill credits. After discussion, Mr. Henson made the motion not to give pool fill credits, Mr. Isaac seconded, approved.

**Adjournment:**

As there was nothing further to discuss, the meeting was adjourned at 10:21 a.m.

Respectfully Submitted,  
*April Z Maynard*  
Towanda Borough